



Business Services Workforce Plans

[Print Form](#)[New Report](#)

WORKFORCE PLAN #

120

Company ID: *

&ETCG001

Contact ID: *

&ROEJ01

Activity Date *

3/10/2015

BSR *

WI

Workforce Plans: 5

Company Name:

& Etc. Gift & Craft Shop -- sample business

Client Contact Name:

Janice

Roe

☒ Completed

<input checked="" type="checkbox"/> Recruitment Plan	A#	4321
1stLook JF pattern: Sales Clerk & Craft Teacher		
<input type="checkbox"/> Retention Plan	A#:	
<input type="checkbox"/> Employee Development Plan	A#:	
<input checked="" type="checkbox"/> Training Plan	A#:	4321
Employment webinar training links		
<input checked="" type="checkbox"/> Job Posting Plan	A#:	4321
Job Posting Opportunities List		
<input type="checkbox"/> Disability Employment Plan	A#:	
<input type="checkbox"/> Re-entry Employment Plan	A#:	
<input type="checkbox"/> Youth Program Plan	A#:	
<input type="checkbox"/> Economic Develop Plan	A#:	
<input type="checkbox"/> Business Develop Plan	A#:	
<input type="checkbox"/> Marketing Plan	A#:	
<input type="checkbox"/> Other: (other plan name)	A#:	

<input checked="" type="checkbox"/> Compliance Plan	A#:	4321
I-9 information; O*Net & JobWriter for job descriptions; Emp. Law Posters		
<input checked="" type="checkbox"/> Employment Law Poster	<input checked="" type="checkbox"/> Emp Law Webinar Referr	
<input type="checkbox"/> Employee Handbooks	<input type="checkbox"/> FLSA <input type="checkbox"/> FMLA <input type="checkbox"/> IRS	
<input type="checkbox"/> Policies / Practices	<input type="checkbox"/> Homeland Security	
<input type="checkbox"/> Social Media Policy / Prac	<input checked="" type="checkbox"/> I-9s / ICE / USCIS	
<input type="checkbox"/> ACA compliance informatio	<input type="checkbox"/> NLRB <input type="checkbox"/> OFCCP <input type="checkbox"/> OSH	
<input type="checkbox"/> ADA / ADAA <input type="checkbox"/> Resources	<input type="checkbox"/> Rapid Response <input type="checkbox"/> WAR	
<input type="checkbox"/> Dept of Labor / Wage-	<input type="checkbox"/> Workers Compensatio	
<input type="checkbox"/> Employee Classificatio	<input type="checkbox"/> EEO <input type="checkbox"/> Background	
<input checked="" type="checkbox"/> JobWriter / Job Descriptions	<input type="checkbox"/> Credit Checks	

<input checked="" type="checkbox"/> Consulting Plan	A#:	4321
Compensation comparison & HR Resources List		
<input type="checkbox"/> HR	<input type="checkbox"/> ACA Consult	<input type="checkbox"/> BNA <input checked="" type="checkbox"/> Compensation / OW
<input type="checkbox"/> Consulting	<input type="checkbox"/> EMSI/LMI	<input type="checkbox"/> Handboo <input type="checkbox"/> HR Audit <input type="checkbox"/> HR Memos
<input type="checkbox"/> I-9 Assist/Audi	<input type="checkbox"/> Policy / Procedures	<input checked="" type="checkbox"/> Resource Lis

Other	<input type="checkbox"/>	
<input type="checkbox"/>		
<input type="checkbox"/>		
<input type="checkbox"/>		

MEMO / NOTES / COMMENTS: (required) ☒ Response to Service Inquiry

create 1stLook TalentSorter pattern;

<input type="checkbox"/> 1stLook Referral Plan	A#	

☐ 90 Days / Beyond / Engagement☐ Articles

Subject

- ☐ Business Development Referral
- ☐ Business/Industry List (Education)
- ☒ Employment Law Poster (OESC)
- ☐ Federal Bond Program
- ☐ InterviewStream Info/Asst
- ☐ InterviewStream Employer Interviews
- ☐ InterviewStream Employer Recording
- ☐ FitFirstJobs: new position(s)
- ☐ FitFirstJobs: Assistance, Q/A, etc.
- ☐ FitFirstJobs: Training

- ☐ Jobseeker Referrals
- ☒ Job Posting List
- ☒ Military Hiring Assistance
- ☐ OJT Referral
- ☒ OK Job Match Referral
- ☐ OKJM: Job Post TAT form
- ☒ OKC Metro Employer Council
- ☐ One-Stop Job Post Referral
- ☒ O*Net Online System (USDOL)
- ☐ O*Net Crosswalk (USDOL)
- ☐ O*Net Skills walk (USDOL)
- ☐ OWN Link / Information
- ☐ Rapid Response
- ☐ SHRM / HR Associations and links
- ☐ SmartWorkEthics
- ☐ Summer Youth Program information
- ☒ Work Opportunity Tax Credit
- ☐ Youth Program Information / contact
- ☐ JF New pattern or update or review
- ☐ JF Search assistance

Workforce Partners

- ☐ Chambers of Commerce
- ☐ Economic Dev Agencies
- ☐ N E D C
- ☐ The State Chamber
- ☐ Community Action Agenc
- ☐ OCAST
- ☐ OK Dept of Commerce
- ☐ OK Dept of Health
- ☐ OK Dept of Human Svcs
- ☐ OK Dept of Labor
- ☐ OK Dept of Rehab Svcs
- ☐ OK Health Care Authority
- ☐ OK Offc of Disability Conc
- ☐ AARP Foundation
- ☐ COWIB
- ☐ OESC
- ☐ MEA: Bob Carter
- ☐ MEA: Janetta Clark
- ☐ MEA: Kevin Barber
- ☐ MEA: Mike Raymon
- ☐ MEA: Pat Crane
- ☐ MEA: Sharon Harrison
- ☐ Canadian Valley CT
- ☐ Downtown College
- ☐ Eastern OK CT
- ☐ Francis Tuttle CT
- ☐ Metro Tech CT
- ☐ Moore-Norman CT
- ☐ OKC Comm College
- ☐ OSU--OKC
- ☐ OU -- Business
- ☐ Redlands
- ☐ Rose State
- ☐ UCO

☐ OSBDC ☐ OKESC☐ REI Women's Business Ctr

Other Business: Referral